

The CornerStone Art Center
A project of the 119th Street Artists
1500 - 119th Street, Whiting, Indiana 46394

Artist/Gallery Agreement Form

Must be completed in full before an artist can show work in the Gallery.

Artist's Full Name: _____

Address: _____

Home Phone: (____) _____

Cell/Work Phone: (____) _____

Email: _____

Terms of Agreement:

- 1) The Art Center Coordinator and staff are responsible for the hanging and placement of artwork. **No** pieces are to be hung or removed without the express permission of the Art Center Coordinator.
- 2) The Organization known as 119th Street Artists will retain twenty percent of all gross sales made.
- 3) **Liability:** 119th Street Artists and CornerStone Art Center will not be held responsible for any loss, damage, defacement, or destruction of any property displayed by the exhibitor. We provide no insurance on the exhibitor's work.
- 4) Artists will pick up their work in a timely manner. Art brought in for a show must be removed within thirty days after the end of the show. Art left in storage for over sixty days after the end of a show will be considered abandoned, and the Organization may do with it what it wishes. Exceptions to this are works dropped off for the permanent rotating members' display. **Works in this category must be clearly marked as such on the Art Center Inventory Sheet.**
- 5) Exhibiting artists are responsible for noting on the Art Center Inventory Sheet whenever they drop off or pick up an artwork. Those who have filled out inventory sheets in the past will find their sheets listed alphabetically in the large blue binder in the Art Center office. Those who have not previously filled out an inventory sheet will find the sheets on a clipboard in the office (also downloadable from this website).
- 6) The terms above do not apply to the Art Center Gift Shop.

I, the undersigned, do hereby agree to the terms listed above:

Signature

Date